

FORM FOR PROPOSALS ON IAPMO GREEN PLUMBING AND MECHANICAL CODE SUPPLEMENT (GPMCS)

For further information on the GPMCS development process, please contact
the IAPMO staff at 708-995-3007 or 708-995-3009

For technical assistance, please call 708-995-3009.

FOR OFFICE USE ONLY

LOG#: _____

DATE REC'D: _____

Date _____ Name _____ Tel. No. _____

Company _____

Street Address _____ City _____ State _____ Zip. _____

Please Indicate Organization Represented (if any) _____

Proposed Change Item#, if applicable: _____

Section/Paragraph _____

1. **Proposal Recommends** (check one): New Text Revised Text Deleted Text

2. **Proposal** (Include proposed new wording, or identification of wording to be deleted): [Note: Proposed text should be in legislative format: i.e., use underscore to denote wording to be inserted (inserted wording) and strike-through to denote wording to be deleted (~~deleted wording~~.)] Please note if you are referencing a standard or other publication, please provide two copies.

3. **Statement of Issue and Substantiation for Proposal:** [Note: State the problem that will be resolved by your recommendations: give the specific reason for your proposal including copies of tests, research papers, etc. If more than 200 words, it may be abstracted for publication.]

4. **This Proposal is original material.** [Note: Original material is considered to be the submitter's own idea based on or as a result of his/her own experience, thought or research and, to the best of their knowledge, is not copied from another source.]

This Proposal is not original material, its source (if known) is as follows: _____

I hereby grant the IAPMO all and full rights in copyright, in this proposal, and I understand that I acquire no rights in any publication of IAPMO in which this proposal in this or another similar or analogous form is used.

Signature (Required): _____

PLEASE USE SEPARATE FORM FOR EACH PROPOSAL • Email to: maria.bazan@iapmo.org
GPMCS Code Development • IAPMO • 18927 Hickory Creek Dr, Suite 140 • Mokena • IL • 60448

NOTE: Each proposal shall be submitted to the GTC Staff Secretary and shall include the information required by on this form. Where appropriate, two copies of any document(s) (other than an IAPMO document) being proposed as a reference

publication shall be submitted along with this form.

GTC PROCEDURES AND INSTRUCTIONS FOR SUBMITTING PROPOSALS – PLEASE READ CAREFULLY –

Green Technical Committee. Primary and Alternate Members of the Green Technical Committee (GTC) are appointed by the IAPMO President. Meetings of the GTC shall be by call of the GTC Chairman. A majority of the GTC members in attendance at the meeting shall constitute a quorum.

Voting. The vote of the Green Technical Committee regarding any action on the development of the Green Plumbing and Mechanical Code Supplement (e.g. revisions of the GPMCS, formal interpretations of the GPMCS) shall be by two-thirds affirmative vote of all voting members at the meeting or by letter ballot. In calculating the required two-thirds affirmative vote within the Committee, those who abstain or who are not present shall not be included in the calculation of the vote. When, in the determination of the Chair, any action is required other than on development of the GPMCS (e.g. recommended positions on proposed changes to the Uniform Codes, approval of minutes, appointment of Committee officers), such action may be taken by a simple majority of the voting members present at the meeting.

Continuous Maintenance. The Green Plumbing and Mechanical Code Supplement will be developed under continuous maintenance. Proposals can be submitted on this form at any time by anyone to the Green Technical Committee for consideration. Proposals will be reviewed by the GTC and those that are recommended for approval by the Green Technical Committee will be posted for a 45 day public review to solicit stakeholder input. All comments will be responded to by the Green TC before taking final action. All approved revisions will either be published in an addenda to or new edition of the GPMCS.

Appeals. Rules on Appeals from decisions of the IAPMO Green Technical Committee. These rules are established pursuant to the authority of the Board of Directors of IAPMO for the conduct of all appeals from decisions of the IAPMO Green Technical Committee.

1.0 Board of Appeal.

- 1.1 The Board of Appeal rules upon each Green Technical Committee Decision from which an appeal is taken pursuant to these rules.
- 1.2 The Board of Appeal is composed, *ex officio*, of the members of the IAPMO Board of Directors, excluding any person who voted as a member of the Committee whose decision is on appeal, or who otherwise participated in the proceedings leading up to the decision on appeal.
- 1.3 A majority of the Board of Appeal shall constitute a quorum and the vote of a majority of a quorum shall constitute the ruling of the Board of Appeal on any issue before it. In determining the number of members of the Board of Appeal on a given appeal, no count shall be taken of Directors who, with respect to the appeal, are excluded from membership on the Board of Appeal.

2.0 Notice of Appeal.

- 2.1 Any person who deems himself aggrieved by a decision of the Green Technical Committee may appeal such decision to the Board of Appeal. An appeal is undertaken by filing a Notice of Appeal and a filing fee of \$5,000.00. The filing fee may be reduced or waived by the IAPMO Chief Executive Officer for hardship reasons or for other good cause.
- 2.2 No appeal shall be heard or considered in any manner unless the Notice of Appeal is filed on or before the following date:
 - 2.2.2 The thirtieth (30th) day after the date of the decision.
- 2.3 The notice of Appeal need be in no particular form but it must contain a brief statement showing:
 - 2.3.1 That the appeal is timely, and
 - 2.3.2 The grounds upon which the appellant claims to have been aggrieved by the decision.
 - 2.3.3 The relief sought by appellant; and

2.3.4 The reason why such relief should be granted.

GTC PROCEDURES AND INSTRUCTIONS FOR SUBMITTING PROPOSALS *continued*

3.0 Setting for Hearing.

3.1 Upon receipt of the Notice of Appeal, the Appeal shall be scheduled at a convenient time upon the date and at the place of the next meeting of the Board of Directors.

4.0 Conduct of Hearing.

4.1 Upon the hearing of the appeal, the Board of Appeal shall review the papers on appeal, and shall hear argument from any person who appears at the hearing and asks to be heard. When all persons have been heard, the Chairman of the Board of Appeal shall declare the appeal submitted, and the Board of Appeal shall thereafter render its ruling within thirty (30) **days of the date of the hearing**.

4.2 The ruling of the Board of Appeals shall be in writing. The ruling may be in the form of a simple acceptance or reversal of the decision, which has been appealed. In the event the Board of Appeal deems it appropriate, the Board of Appeal may, as part of its ruling, issue a Directive to the involved Committee regarding the Committee's further conduct of the proceedings

4.3 In support of its ruling, the Board of Appeal may, but need not, state its reasons.

5.0 Finality.

5.1 The ruling of the Board of Appeals shall be the final ruling of the Association as to the subject matter under review on appeal. No Further proceedings shall be conducted by the Association upon such subject matter, except as ordered by the ruling of the Board of appeal.

Submittal Instructions

1.0 Indicate the specific section or paragraph of the GPMCS that the proposed amendment applies to.

2.0 Check the appropriate box to indicate whether this proposal recommends adding new text, revising existing text, or deleting text.

3.0 In the space identified as "Proposal," indicate the exact wording you propose as new or revised text, or the text you propose be deleted.

4.0 In the space titled, "Statement of Issue and Substantiation for Proposal," state the problem that will be resolved by your recommendation and give the specific reason for your proposal. Include copies of test results, research papers, fire experience, or other materials that substantiate your recommendation. (See note below.)

5.0 Check the appropriate box to indicate whether or not this proposal is original material, and if it is not, indicate the source of the material.

6.0 Sign the proposal.

If supplementary material (photographs, diagrams, reports, standards, etc.) is included, you may be required to submit sufficient copies for all members and alternates of the technical committee.

NOTE: Each proposal shall be submitted to the GTC Staff Secretary and shall include the information required by on this form. Where appropriate, two copies of any document(s) (other than an IAPMO document) being proposed as a reference publication shall be submitted along with this form.