I. **Call to Order.** The Chair, Kent Sovocool, called the meeting to order on Tuesday, February 8, 2022 at 11:03 AM (PT).

II. **Roll Call and Self-Introductions.** Taylor Duran welcomed the Task Group, took roll, and asked members to state their representation.


IV. **Conflict of Interest.** See below for the IAPMO Conflict of Interest Policy. Taylor Duran reviewed the IAPMO Conflict of Interest Policy.

V. **Review and approval of the Agenda.** The Chair, Kent Sovocool, asked for approval of the agenda. The motion was made and seconded to approve the agenda. The motion passed.
VI. **Review and approval of the January 18, 2022 Meeting Minutes.** The Chair, Kent Sovocool, asked for approval of the January 18, 2022 Meeting Minutes. The motion was made and seconded to approve the minutes. The motion passed.

VII. **Scope of the Task Group.** Taylor Duran reviewed the Task Group scope as follows: The scope of this task group is to research the potential use of a rating system for water efficiency. The recommendations provided by the task group will be forwarded to the WE-Stand Technical Committee for consideration in the development of the 2023 edition of the WE-Stand.

VIII. **Goals for the meeting.**

A. Review the timeline for completion of recommendations. The deadline for submitting WE-Stand proposals is **March 4, 2022.**

B. Determine if a recommendation for including a rating system will be submitted. The Task Group agreed to generate a draft recommendation including the following information:
   - General information with backstops for indoor plumbing and appliances;
   - Limited applicability to single-family dwellings;
   - A list of available efficiency rating systems; and
   - A national efficiency score/rating for each listed system.

C. Address any questions or concerns. The Task Group agreed to the following action items:
   - Mike Collignon is to generate a preliminary draft that includes general information and prerequisites/backstops.
   - Taylor Duran is to review the preliminary draft and ensure compliance with IAPMO’s Manual of Style.
   - All members are to research and determine if nationally applicable ratings are possible.

IX. **Future meetings.** The next meeting will be held between February 22, 2022, and February 25, 2022.

X. **Other business.** None.

XI. **Adjourned.** The meeting was adjourned at 12:36 PM (PT).