I. Call to Order. The Chair, Kent Sovocool, called the meeting to order on Wednesday, February 23, 2022 at 1:04 PM (PT).

II. Roll Call and Self-Introductions. Taylor Duran welcomed the Task Group, took roll, and asked members to state their representation.


IV. Conflict of Interest. See below for the IAPMO Conflict of Interest Policy. Taylor Duran reviewed the IAPMO Conflict of Interest Policy.

V. Review and approval of the Agenda. The Chair, Kent Sovocool, asked for approval of the agenda. The motion was made and seconded to approve the agenda. The motion passed.

VI. Review and approval of the February 8, 2022 Meeting Minutes. The Chair, Kent Sovocool, asked for approval of the February 8, 2022 Meeting Minutes. The motion was made and seconded to approve the minutes. The motion passed.
VII. **Scope of the Task Group.** Taylor Duran reviewed the Task Group scope as follows: *The scope of this task group is to research the potential use of a rating system for water efficiency. The recommendations provided by the task group will be forwarded to the WE-Stand Technical Committee for consideration in the development of the 2023 edition of the WE-Stand.*

VIII. **Goals for the meeting.**

A. Review the timeline for completion of recommendations.
   Taylor Duran reviewed the timeline for completion of recommendations. The deadline for submission of WE-Stand proposals is **March 4, 2022.**

B. Review the draft of Appendix H (Water Efficiency Ratings).
   The Task Group reviewed the proposed draft of Appendix H and made revisions as necessary.

C. Address any questions or concerns. Upon completion of the review, the Task Group approved the recommendation for submission as a WE-Stand proposal.

IX. **Future meetings.** No further meetings will be held.

X. **Other business.** None.

XI. **Adjourned.** The meeting was adjourned at 2:14 PM (PT).