I. **Call to Order.** The Chair, Thomas Pape, called the meeting to order on Monday, October 24, 2022, at 8:03 AM (PT).

II. **Roll Call and Self-Introductions.** Taylor Duran welcomed the Task Group, took roll, and asked members to state their representation.


IV. **Conflict of Interest.** See below for the IAPMO Conflict of Interest Policy. Taylor Duran reviewed the IAPMO Conflict of Interest Policy.

V. **Review and approval of the Agenda.** The Chair, Thomas Pape, asked for approval of the agenda. The motion was made and seconded to approve the agenda. The motion passed.

VI. **Review and approval of the February 15, 2022, Meeting Minutes.** The Chair, Thomas Pape, asked for approval of the February 15, 2022 Meeting Minutes. The motion was made and seconded to approve the minutes. The motion passed.

VII. **Scope of the Task Group.** Taylor Duran reviewed the Task Group scope as follows: The scope of this task group is to develop provisions for improving water efficiency and conservation in landscaping applications. The recommendations provided by the task group will be forwarded to the WE-Stand Technical Committee for consideration in the development of the 2023 edition of the WE-Stand.
VIII. Goals for the meeting.
   A. Review the timeline for completion of task group recommendations.
      Taylor Duran reviewed the timeline for completion of task group recommendations. The “Call for Comments” is open from October 7, 2022 to January 13, 2023.

   B. Discuss the 2022 WEStand ROP items pertaining to landscaping.
      • The Task Group began review and discussion of the 2022 WEStand ROP items pertaining to landscaping.
      • The Task Group determined that review of landscaping items is to be conducted in the following order:
         • Revise the definition of “water feature.”
         • Revise items relating to “water feature,” as needed.
         • Review of negative comments received on all landscaping items.

   C. Address additional questions and concerns.
      The Task Group agreed to the following action items:
      • Taylor Duran is to:
         • Update the list of Task Group recommendations.
         • Compile pages of the 2020 WEStand which reference “water feature.”
      • All members are to review the current list of landscaping items provide feedback for discussion at the next meeting.

IX. Future meetings. Taylor Duran has sent invites for Meeting #7 and Meeting #8. The next task group meetings are scheduled for the following dates/times:
   • Meeting #7 – November 14, 2022 from 9:00AM – 10:30AM (PT)
   • Meeting #8 – December 6, 2022 from 11:00AM – 12:30PM (PT)

X. Other business. None.

XI. Adjourned. The meeting was adjourned at 9:03 AM (PT).